



Kum & Go Pick Ups

Kum & Go donates items such as pizza slices, salads, cookies, and beverages.

Pick Up Location: 510 S. Elm in Jenks (in front of Reasor's)

Pick Up Days/Times: Tuesday 10:30 am

Thursday 10:30 am

Saturday 9:00 am *must arrive at food bank by 9:30 am*

Pickup Process: Arrive and park at the rear of the building. Enter the door and make an immediate left into the cooler door. Stacked on the floor you will find several gray plastic containers with folding tops. Those are the donation containers. Load the full containers into your vehicle, drive to the food bank, and enter the side door near the overhead door. If the door is locked, use your entry code. Disarm the alarm system. There will be rolling carts you can use to unload your vehicle.

Weighing/Recording: The temperature of the food must be taken and recorded. In the top drawer of the warehouse desk is a scanning thermometer. Switch it to the "surface" function and scan the temp of the inside of one of the bins. On the warehouse desk, locate the donation sheet for Kum & Go - Trader Joe's - Reasor's. Record temperatures. Roll the cart/bins onto the scale, noting the weight. Deduct 5 lbs for the weight of each bin and deduct the tare of the cart(s). The cart tare is written on blue tape on the side of each cart. Record the final weight on the donation form. (See attached form) The donation form is then placed in the front office area in a black file/rack on the front desk (near the pen/marker trays).

Bagging: Place the bins on a work table. Grab a rolling cart, two folding plastic produce bins, and plastic grocery bags. Open the gray bins and in an assembly line, place 3-5 items in each bag (a mix of pizza, sandwiches, burritos, cookies, etc). Tie the top of the bag and place it in a produce bin until all items are bagged. Push the cart into the walk-in.

Bin Return: Load the bins into your vehicle and return to the cooler at Kum & Go.

Thank you for helping to feed our community!

